

**SECRET**

Reports - ADP Mgmt.  
Gen. Correspondence (OPR/34 623)

Approved For Release 2002/02/12 : CIA-RDP78-04723A000200020027-4

15 September 1966

MEMORANDUM FOR: Information Processing Coordinator, Intelligence  
Information Processing Coordinator, Plans  
Information Processing Coordinator, Support  
Information Processing Coordinator, Science &  
Technology

SUBJECT : (1) ASCII as a Federal Standard  
(2) Semi-Annual Report to the President on  
ADP Management

1. The attached two items, which are furnished for your information, were briefly discussed at the 13 September meeting of the interagency committee on ADP.

2. It is expected that the American Standard Code for Information Interchange (ASCII) will be adopted as a Federal Standard in the near future. CIA has followed this development with interest for the past several years and I believe that our ADP and related Commo activities are in concert with it.

3. The President's letter of June 28, 1966 requires the Bureau of the Budget to report on December 31, 1966 and every six months thereafter on the progress that is being made throughout the Federal Government in improving the management of its ADP activities. BOB has forewarned us of its plans to issue a Circular in the near future which will call for semi-annual reports from each agency on its ADP accomplishments (see tentative outline attached). Consequently, I expect that the Agency's I P Staff will ask for your cooperation (i. e. Directorate contribution) in order to prepare such a report as soon as the BOB requirement is clarified.

25X1A

15/  
[Redacted]  
Information Processing Staff, O/PPB

Attachment: As Stated

Approved For Release 2002/02/12 : CIA-RDP78-04723A000200020027-4

**SECRET**

